**PRPA All Member Meeting Minutes**

Tuesday, September 13th @ 6pm PST on Zoom

In attendance: President Prasad Parchuri, Vice President Azeza Falghoush, Secretary Elizabeth Holdsworth, Membership Engagement Chair Bethany Williams, 11 members

1. Introductions from members and PRPA
	1. A few members pointed out they did not know about this organization until the email list. Bethany explained that a main goal this year has been to develop that infrastructure and communication to make sure people consistently are informed about the group and that it is able to continue over years.
	2. Elizabeth explained that we were able to add all postdocs and research associates to our listserv via request to HR, and would plan to do so at the start of every academic year.
2. PRPA Charter and Bylaws. -Bethany
	1. Bethany presented on the purpose and membership of the PRPA
		1. Members voiced support for PRPA finding grants through ORSO and working with ORSO to host professional development on grant-writing for example
		2. Members voiced support for the idea of hosting an annual research symposium for building collaborations
	2. Bethany presented on the officer positions, highlighted the new and empty position of Equity & Advocacy Chair, as well as the Campus Representative Committee
	3. Bethany also presented on length of appointments, election procedures, meetings, and votes to amendments
	4. Bethany called to vote, Dylan seconded. Charter approved unanimously without edits.
3. Call for New Officers, positions to be filled immediately. -Bethany
	1. Equity & Advocacy Chair – will call for election nominations
	2. Campus Representatives
		1. Chris McCullough is Wenatchee campus rep
		2. Adarsh Rajput volunteered as Tri-Cities campus rep
4. Overview & Discussion on PRPA Newsletter. -Bethany
	1. Bethany showed the newsletter and shared the member survey link (<https://forms.gle/LWLLLtz92bYrBvqY9>)
	2. Members asked about how people are added to the listserv. Elizabeth and Bethany explained that we can add people each year through the lists from HR, but do also need Campus Reps to let people know to sign up on the listserv as they join WSU.
	3. Bethany also noted the member highlight link where people can share notable updates to celebrate everyone and distribute your work.
	4. Campus Resources: right now newsletter includes just a couple offices at WSU, we will add more as we find them relevant.
	5. Azeza: Newsletter should include updates from the Office of Research.
5. Discussion on upcoming news & events. -Elizabeth, Prasad & Azeza
	1. Regular science happy hours: Every Friday at 5 pm, rotating between places in Moscow and Pullman
6. Plans for PRPA Speakers, Workshops & Symposia. -Prasad & Azeza
	1. November 2 at 2 pm: Guest Speaker to discuss transition from postdoc to TT faculty position and his experience with K99 grant
	2. Plan to ask ORAP to host another workshop on grant-writing
7. Member concerns and thoughts
	1. Members pointed out the importance of the PRPA in advocating for postdocs and research professionals
		1. Concerns about WSU restrictions on salary requests in grants.
		2. Fellowship salaries are outside of WSU management, but grants managed by WSU are subject to WSU policies including salary
	2. Members proposed the idea of advocating for more professional development funds for PRPA members like conference travel support
8. Next member meeting is Tuesday, October 11 6-7 pm on Zoom
9. Adjourn.