

**WSU Center for Arts and Humanities/Office of Research  
Arts and Humanities Fellowship Program, Spring 2021  
Request for Proposals**

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**Description**

In recognition of the Arts and Humanities enterprise at WSU, the Center for Arts and Humanities (CAH) and the Office of Research (OR) are pleased to announce the Arts and Humanities Fellowship Program for 2020. The WSU Strategic Plan emphasizes the University’s commitment to enhancing research, scholarship, and creativity at WSU, including the expansion of research and creative work typically associated with these disciplines. This funding opportunity supports projects that focus on faculty professional goals and development and align with one or more of the Center’s goals, which are to:

- Expand WSU’s capacity for foundational research in the arts and humanities;
- Nurture cross- and interdisciplinary connection and collaboration;
- Increase the public visibility and outreach of WSU arts and humanities faculty;
- Advance WSU’s commitment to diversity, inclusion, and community engagement;
- Catalyze WSU’s engagement with emergent fields of humanistic and artistic knowledge.

**Eligibility**

All Arts and Humanities tenured, tenure-track, and full-time clinical or instructional faculty at all campuses are eligible to serve as principal investigators. Funding is contingent upon WSU employment for the year subsequent to the grant. Arts and Humanities Fellowship recipients from 2020 are requested to refrain from applying under this funding mechanism until 2022.

**Timeline**

March 4, 2021	Proposals due to the Office of Research
April 23, 2021	Funding decisions announced
May 15, 2021-December 31, 2022	Award period
January 30, 2023	Final Report due

**Categories of Awards**

Proposals may be collaborative, multi- or inter-disciplinary, or single investigator projects.

**Award Details**

- Awards will be given for research, exhibitions, or other major scholarly efforts that support CAH goals (described above).
- Applicants may request up to \$10,000 for single investigator projects or up to \$15,000 for collaborative projects. A total of \$60,000 is available.
- Overhead or facilities/administrative costs do not apply.

**Application Instructions**

- Full proposal deadline is March 4, 2021 at 5pm.
- Please apply online at [orap.wsu.edu/cah\\_fellowshipapp/](http://orap.wsu.edu/cah_fellowshipapp/).
- A complete application package includes the cover sheet with budget request and justification, two-page cv (pdf attachment), and a project description (pdf attachment).

- Project description should be no more than five pages using a standard font type and size (Times New Roman or Arial, 11 or 12 pt) with 1” margins.
- The project description should explicitly:
  - Identify PI and team members (if applicable), and qualifications to conduct and complete the project. Include the department and rank for each participant.
  - Define project goals and objectives.
  - Provide project overview in specific and jargon-free language: what it is, why it should be pursued, how it will be done.
  - Explain significance of the project to the PI’s discipline and potential contribution to arts and humanities at WSU.
  - Provide a timeline of work and dissemination plan.
  - Identify outcomes, including future directions or impacts of project.
- Budgets must include personnel benefit costs if faculty, student, or staff salary is requested. Please consult unit Research Administrator or Financial Analyst when developing the project budget.
- Proposals requesting course release or buyout must include a signed and dated letter from PI’s department chair or other unit authority that states as follows: *“I have discussed [PI]’s request for course release/buyout with [him/her] as proposed in [his/her] Arts and Humanities Fellowship Program 2021 application and have agreed to it should the proposal be funded.”*

### **Evaluation Criteria**

All proposals will be evaluated according to the following criteria and rating scale adapted from the [National Endowment for the Humanities](#) in its review process.

1. *the creative or intellectual significance of the proposed project, including its value to arts or humanities scholars, general audiences, and/or WSU;*
2. *the quality or promise of quality of the applicant as an interpreter of the humanities or as an artist;*
3. *the quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression;*
4. *the feasibility of the proposed plan of work, including, when appropriate, the soundness of the dissemination and access plans; and*
5. *the likelihood that the applicant will complete the project.*

The rating scale is: E (excellent), VG (very good), G (good), SM (some merit), NC (not competitive).

### **Award Terms and Conditions**

- Awardees are required to submit an application to present at the Faculty Showcase following the project’s termination date. If this application is accepted, awardees are also expected to present at Showcase.

- Awardees will attend monthly Fellows seminars during the academic year of the award period. (August 2021-May 2022). These seminars will be focused on sharing work-in-progress. Appropriate accommodations will be made for faculty resident at Vancouver or Tri-Cities.
- The awards are for a 12-month period beginning no earlier than May 15, 2021 and ending before December 31, 2022. If necessary, a one-time only, no-cost time extension may be considered based on strong justification.
- Awards are not transferable. If the PI leaves the university prior to the completion of the grant, all remaining funds are to be returned to the Center for Arts and Humanities.
- Any unencumbered funds remaining after the grant's approved period of performance are to be returned to the Center for Arts and Humanities.
- Acknowledgement of support from the WSU Arts and Humanities Fellowship will be included in any published work, presentation, or other product directly resulting from this award.
- Awardees must provide final report to the Center for Arts and Humanities and Office of Research as described below.

### **Final Report**

By accepting this award the PI agrees to submit a final report to the Center for Arts and Humanities and Office of Research. This report will allow the university to evaluate the effectiveness of the program. The final report is due one month after the end of the grant period of performance. The final report details activities, research results, and accomplishments resulting from the award, including but not limited to publications, presentations, exhibitions, media coverage, sales or marketing, projects, papers, proposals/awards, or other products that resulted from the WSU Arts and Humanities Fellowship.

### **Questions**

Please email [arts.humanties@wsu.edu](mailto:arts.humanties@wsu.edu), using "Fellowship 2021" in the subject line, with any questions.

Alternately, contact Becky James ([elizabeth.james@wsu.edu](mailto:elizabeth.james@wsu.edu) or 335-5081).