

WSU Center for Arts and Humanities/Office of Research Advancement and Partnerships Arts & Humanities Fellowship Program, 2019 Request for Proposals

Description

In recognition of the Arts and Humanities enterprise at WSU, the Center for Arts and Humanities (CAH) and the Office of Research Advancement and Partnerships (ORAP) announce the Arts & Humanities Fellowship Program for 2019. The WSU Strategic Plan emphasizes the University's commitment to enhancing research, scholarship, and creativity at WSU, including the expansion of research and creative work typically associated with these disciplines. This funding opportunity supports projects that focus on faculty professional goals and development and advance university-wide arts and humanities initiatives as well as individual efforts.

Note: In addition to the opportunities described below, the CAH and ORAP have partnered with the College of Arts and Sciences to support a separate collaborative, interdisciplinary fellowship for faculty in the arts and humanities. For more details on this opportunity, go to <https://cas.wsu.edu/gfs/internal-funding-opportunities/>.

Eligibility

All Arts and Humanities tenured, tenure-track, and full-time clinical or instructional faculty at all campuses are eligible to serve as principal investigators. Funding is contingent upon WSU employment for the year subsequent to the grant. Arts & Humanities Grants recipients from 2018 are requested to refrain from applying under this funding mechanism until 2020.

Timeline

February 7, 2019	RFP released
March 8, 2019	Proposals due to the Office of Research
April 5, 2019	Funding decisions announced
May 15, 2019-May14, 2020	Award period (Track 1)
May 15, 2019-December 31, 2020	Award period (Track 2)
June 14, 2020	Track 1 Final Report due
January 30, 2021	Track 2 Final Report due

Categories of Awards

Proposals may be collaborative, multi- or inter-disciplinary, or single investigator projects.

Award Details

In 2019, the Fellowship has two tracks:

- Track 1 funds will be given for smaller, non-salaried projects such as travel, professional development, or other one-time expenses. These funds may not be used to support course releases. Applicants may request up to \$4000 under Track 1. A total of \$8,000 is available for Track 1 fellowships.
- Track 2 funds will be given for larger scale research, exhibition, or other major efforts. Applicants may request up to \$10,000 for single investigator projects or up to \$15,000 for collaborative projects. A total of \$60,000 is available for Track 2 fellowships.

Overhead or facilities/administrative costs do not apply. *Proposal budgets must include personnel benefit costs if faculty, student, or staff salary is requested.*

Track 2 Proposals requesting course release or buyout must include a signed and dated letter from PI's

department chair or other unit authority that states as follows: “I have discussed [PI]’s request for course release/buyout with [him/her] as proposed in [his/her] Arts & Humanities Fellowship Program 2019 application and have agreed to it should the proposal be funded.”

Application Instructions

- Full proposal deadline for both Track 1 and Track 2 projects is March 8, 2019 at 5pm.
- Proposals should be submitted via email to or.orap@wsu.edu.
- A complete application package consists of a fully completed application cover sheet/budget request form and a project description. Go to <https://orap.wsu.edu/internal-funding/> for the cover sheet/budget request form.
- Project description should be no more than five pages using a standard font type and size (Times New Roman or Arial, 11 or 12 pt) with 1” margins.
- The project description should explicitly:
 - Identify PI and team members (if applicable), and qualifications to conduct and complete the project. Include the department and rank for each participant.
 - Define goals and objectives.
 - Provide project overview in specific and jargon-free language: what it is, why it should be pursued, how it will be done.
 - Explain significance of project to discipline and potential contribution to Arts & Humanities at WSU.
 - Provide timeline of work and dissemination plan.
 - Identify outcomes, including future directions or impacts of project.
- Please consult unit Research Administrator or Financial Analyst when developing the project budget.

Evaluation Criteria

All proposals will be evaluated according to the general criteria described below. The specific criteria will be applied to proposals according to the PI’s discipline.

General Criteria	Weight
Overall impact of the proposed plan: <ul style="list-style-type: none"> • Potential of project to advance Arts & Humanities at WSU. • Clear milestones and outcomes, including timely dissemination. • Well-defined end product such as book, musical score, exhibit, or other result suitable to the discipline. 	30%
Potential of project to lead to disciplinary innovation, extracurricular funding, additional collaborative efforts, or significant public impact.	20%
Feasibility of project and appropriateness of budget.	20%
Discipline Specific Criteria	Weight
Humanities Projects: <ul style="list-style-type: none"> • Significance of topic or issue addressed by project. • Research design, methods, and sources are appropriate to the project. Fine Arts & Music Projects: <ul style="list-style-type: none"> • Creative significance reflected in plan. • Potential to advance or elevate arts. 	30%

Award Terms and Conditions

- Awardees are required to submit an application to present at the Faculty Showcase following the project's termination date. If this application is accepted, awardees are also expected to present at Showcase.
- Awardees will attend monthly Fellows seminars during the academic year of the award period (August 2019-May 2020). These seminars will be focused on sharing work-in-progress. Appropriate accommodations will be made for faculty resident at Vancouver or Tri-Cities.
- The awards are for a 12-month period beginning no earlier than May 15, 2019. Track 1 projects must end on or before May 15, 2020; Track 2 projects must end before December 31, 2020. If necessary, a one-time only, no-cost time extension may be considered based on strong justification.
- Awards are not transferable. If the PI leaves the university prior to the completion of the grant, all remaining funds are to be returned to the Office of Research.
- Any unencumbered funds remaining after the grant's approved period of performance are to be returned to the Center for Arts & Humanities.
- Acknowledgement of support from the WSU Arts & Humanities Fellowship will be included in any published work, presentation, or other product directly resulting from this award.
- Awardees must provide final report to the Center for Arts & Humanities and Office of Research as described below.

Final Report

By accepting this award the PI agrees to submit a final report to the Center for Arts & Humanities and Office of Research. This report will allow the university to evaluate the effectiveness of the program. The final report is due one month after the end of the grant period of performance. The final report details activities, research results, and accomplishments resulting from the award, including but not limited to publications, presentations, exhibitions, media coverage, sales or marketing, projects, papers, proposals/awards, or other products that resulted from the WSU Arts & Humanities Fellowship.

Questions

Questions can be sent to: or.orap@wsu.edu. Please use "Arts & Humanities Fellowship 2019" in the subject line.

Or contact Becky James at (509) 335-3822 / elizabeth.james@wsu.edu