

WSU Center for Arts and Humanities
Arts and Humanities Fellowship Program, Spring 2023
Request for Proposals

Description

In recognition of the Arts and Humanities enterprise at WSU, the Center for Arts and Humanities (CAH) is pleased to announce the Arts and Humanities Fellowship Program for 2023. The WSU Strategic Plan emphasizes the University’s commitment to enhancing research, scholarship, and creativity at WSU, including the expansion of research and creative work typically associated with these disciplines. This funding opportunity supports projects that focus on faculty professional goals and development and align with one or more of the Center’s goals, which are to:

- Expand WSU’s capacity for foundational research in the arts and humanities;
- Nurture cross- and interdisciplinary connection and collaboration;
- Increase the public visibility and outreach of WSU arts and humanities faculty;
- Advance WSU’s commitment to diversity, inclusion, and community engagement;
- Catalyze WSU’s engagement with emergent fields of humanistic and artistic knowledge.

CAH welcomes proposals for arts- and humanities-based research and creative activities from all WSU faculty. Proposals that include graduate or undergraduate students in the research, development, and/or execution of a CAH project are encouraged.

Eligibility

Fellowship eligibility is determined by the arts and humanities content or focus of the proposed project. All tenured, tenure-track, career-track, and full-time instructional faculty at all WSU campuses are eligible for a CAH Fellowship. Funding is contingent upon WSU employment for the year subsequent to the grant. Arts and Humanities Fellowship recipients from 2022 are requested to refrain from applying for further CAH funding until 2024. All previous Fellowship recipients must have submitted a final project report to be eligible for further CAH funding.

Timeline

March 1, 2023	Proposals due to the Office of Research
April 26, 2023	Funding decisions announced
May 15, 2023-December 31, 2024	Award period
January 31, 2025	Final Project Report due

Award Details

- Awards will be given for research, exhibitions, or other major scholarly efforts that support CAH goals as described above.
- Projects may be collaborative, multi- or inter-disciplinary, or single investigator projects.
- Applicants may request up to \$9000 in direct project costs.
- Overhead or facilities/administrative costs do not apply.

Application Instructions

- Full proposal deadline is March 1, 2023 at 5pm.
- Please apply online at orap.wsu.edu/cah_fellowshipapp/.
- A complete application package includes the cover sheet with budget request and justification (generated upon entry of information on application site), two- page cv (pdf

attachment), and a project description (pdf attachment).

- The project description should be no more than five pages using a standard font type and size (Times New Roman or Arial, 11 or 12 pt) with 1” margins.
- The project description should explicitly:
 - identify PI and team members (if applicable), and qualifications to conduct and complete the project. Include the department and rank for each participant;
 - define project goals and objectives;
 - provide project overview in specific and jargon-free language: what it is, why it should be pursued, how it will be done;
 - explain significance of the project to the PI’s discipline and potential contribution to arts and humanities at WSU;
 - provide a timeline of work and dissemination plan; and
 - identify outcomes, including future directions or impacts of project.
- Budgets must include personnel benefit costs if faculty, student, or staff salary is requested. Please consult your unit Research Administrator or Financial Analyst when developing the project budget.
- Proposals requesting course release or buyout must include a signed and dated letter from PI’s department chair or other unit authority that states as follows: *“I have discussed [PI]’s request for a course release/buyout as proposed in [his/her/their] Arts and Humanities Fellowship 2023 application and have agreed to it should the proposal be funded.”*

Evaluation Criteria

All proposals will be evaluated according to the following criteria and rating scale adapted from the [National Endowment for the Humanities](#) in its review process.

1. *the creative or intellectual significance of the proposed project, including its value to arts or humanities scholars, general audiences, and/or WSU;*
2. *the quality or promise of quality of the applicant as an interpreter of the humanities or as an artist;*
3. *the quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression;*
4. *the feasibility of the proposed plan of work, including, when appropriate, the soundness of the dissemination and access plans; and*
5. *the likelihood that the applicant will complete the project.*

The rating scale is: E (excellent), VG (very good), G (good), SM (some merit), NC (not competitive).

Award Terms and Conditions

- Awardees are required to present their work in a public forum such as the Faculty Showcase or other in-person or virtual event, as appropriate to the project and at the discretion of the CAH directors.
- Awardees will attend monthly in-person or virtual meetings during the first academic year of the award period. (August 2023-May 2024). These discussions will focus on sharing work-in-progress.

- The award period of performance will begin no earlier than May 15, 2023 and end on or before December 31, 2024. If necessary, a one-time only, no-cost time extension may be considered based on strong justification.
- Awards are not transferable. If the PI leaves the university prior to the completion of the grant, all remaining funds are to be returned to the Center for Arts and Humanities.
- Any unencumbered funds remaining after the grant's approved period of performance are to be returned to the Center for Arts and Humanities.
- Acknowledgement of support from the WSU Arts and Humanities Fellowship will be included in any published work, presentation, or other product directly resulting from this award.
- Awardees must provide a final report to the Center for Arts and Humanities and Office of Research. The final report is due one month after the end of the grant period of performance and should detail activities, results, and accomplishments stemming from the award, including but not limited to publications, presentations, exhibitions, media coverage, sales or marketing, projects, papers, proposals/awards, or other products attributed to support by the WSU Arts and Humanities Fellowship.

Questions

Please email arts.humanities@wsu.edu using "Fellowship 2023" in the subject line, with any questions.